

FAST TRACK

HUMAN RESOURCES SOLUTION

Digitize your HR area processes and increase staff efficiency, ensure the optimal control of the department and lead a high-performance organization.

Simple and effective employee administrations

Forget about maintaining important information of your employees in multiple files, physical folders and emails. By having automated and centralized workflows on a single platform, you will have a much more efficient control of your personnel's information and data.

All strategic processes at your reach

Find everything you need in one place: onboarding, offboarding, talent development, vacations' requests and approvals, etc., avoiding paperwork and waste of time.

BENEFITS YOU WILL GET

- Access to employees' records and files from any device and location with just one click.
- Concentrate all HR documentation in one place and consult the real time information.
- Control the whole life cycle of employees from recruitment to retirement.
- Optimize response times and service quality with automated actions and workflows.
- Evaluate the performance and the competences of your team using integrated forms.
- Automate vacation and absenteeism reports to avoid their impact on the work.



DASHBOARDS

Visualize the graphics with key statistics, details of processes in progress or reports on upcoming vacations and birthdays.



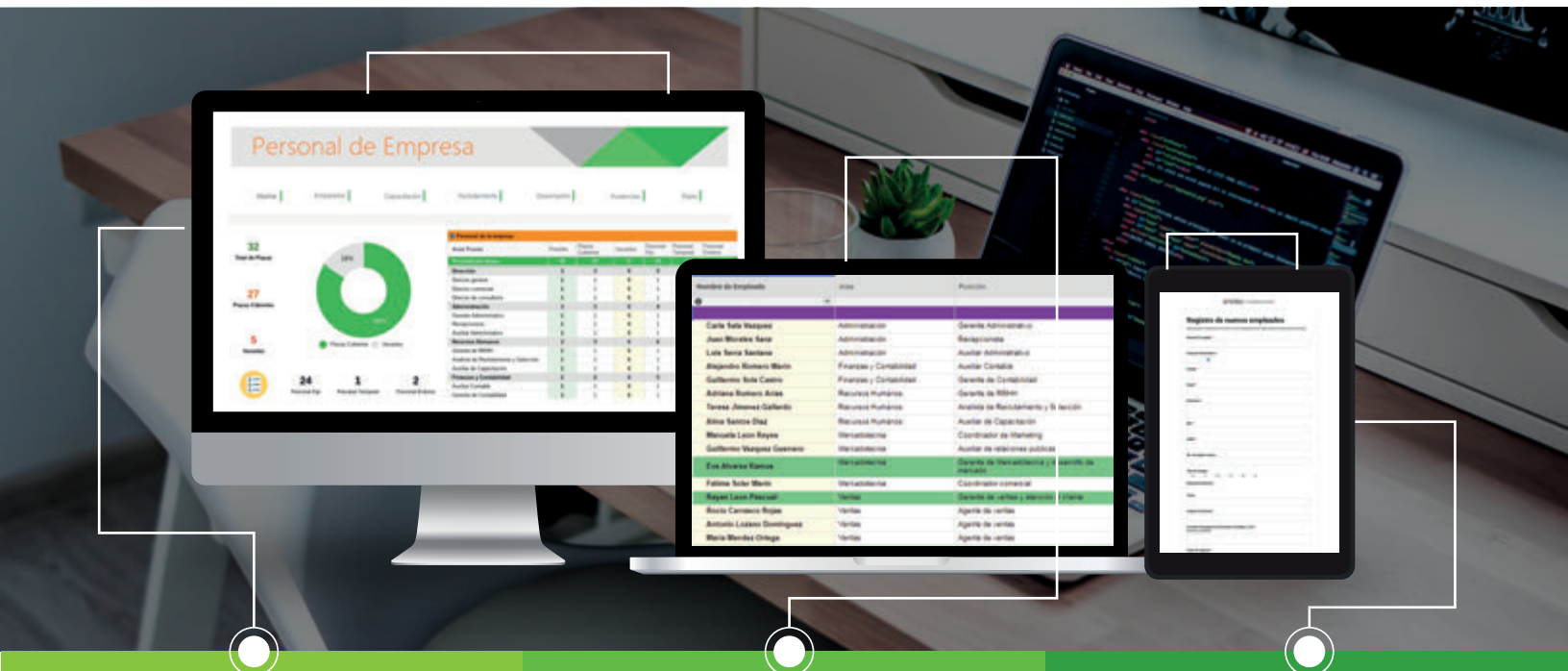
REPORTS

Summarize your information based on desired criteria and program automatic delivery of the reports.



FORMS

Share forms with the whole work team and easily collect information about new employees or temporary work leaves.



Control with real time dashboards:

- Number of vacancies and covered positions.
- Hiring and work leave statistics.
- Team performance and training indicators.
- Dates of upcoming interviews.
- Vacation requests with pending approval.

Generate customized reports about:

- Company staff.
- Active employees by area.
- Candidates under evaluation for vacant positions.
- Work leave processes in progress.
- Birthdays and anniversaries of the month.

With **forms** collect information about:

- New employees' records.
- Sick leaves or work accidents.
- Vacation requests.
- Staff performance evaluation.